

OKEMAH PUBLIC LIBRARY

LIBRARY POLICY ON REGISTERED CARD HOLDERS

When application is made for a library card from the Okemah Public Library, the applicant must accept certain responsibilities. The City of Okemah provides this facility for the benefit of the community. Borrowing items from it should be recognized as a privilege.

Adults are responsible for returning materials checked out to them as well as to their children. If a patron is repeatedly late bringing back items, or has unreturned materials, the library will refuse to allow continued service. The library will ask payment for lost articles.

When receiving a library card, the patron is accepting responsibility for everything borrowed. When a parent allows their child to have a card, the parent is also accepting responsibility for the child's borrowed items.

If a child has applied for a library card and the parent does not want to accept these conditions, the parent should notify the library to withdraw their child's request.

A student MUST have a parent or guardian's signature until they have graduated high school. After high school age, the patron becomes responsible to the library for items checked out.

**ADOPTED BY THE OKEMAH PUBLIC LIBRARY BOARD OF TRUSTEES
September 14, 2010**

I have read and agree to this policy:

Library Card Holder: _____
(Signature)

Adult _____ Juvenile _____

Parent or Guardian of Library Card Holder: _____
(If Applicable)

Date: _____

LIBRARY USE ONLY
NAME: _____
ID#: _____
DATE ISSUED: _____